

River's Bend Pavilion Reservation Request Form

Reservations are not secured without form and rental fee of \$50 being sent to Towne within 5 days of initial request for use. Full refund if event is cancelled with Towne Properties seven (7) days in advance or if the event is cancelled due to severe weather the day of the event.

To reserve the pavilion, send in completed form and fee to:

Carol Barham

Towne Properties

11340 Montgomery Road, Ste 202

Cincinnati, OH 45249

Contact info: carolbarham@towneproperties.com or (513) 494-1109

Date of Event: _____ *Time of Event: **11-3:30 / 4:30-9** (please circle)

*The hour between parties is for cleanup of early party and set up for later party.

Member Name: _____ Phone #: _____

Address: _____

Number of people attending: _____ Age Group of Attendees: _____

Number of individuals expected to use the pool _____

Number of guests using the pavilion is limited to 40.

If more than 20 individuals of any age are using the pool, an extra guard will need to be present at the pool at a charge of \$22.50/hr.

I hereby agree to the terms set forth in this rental contract and agree to be held financially **responsible for clean up**, repair or maintenance required due to my event. I am also responsible for any noncompliant behavior of my guest. Guests are only allowed in the building to use the restrooms.

Renter signature: _____ Date: _____

Please remember under no circumstance may the pool gates be left open. Party host must be prepared to let each guest in/out, setup, and clean-up without propping open the gate.

No glass is permitted in the pool or pavilion areas.