



2022 River's Bend Pavilion Reservation Request Form

\$100 rental fee required when form turned in. Reservation not secured without both form and fee.

Full refund if cancelled 5 days in advance or due to severe weather.

To reserve the pavilion, turn in form and fee (check only, no cash accepted) to:

**Tracy Hanna
Towne Properties
11340 Montgomery Road, Ste 202
Cincinnati, OH 45249**

Contact info: TracyHanna@towneproperties.com or (513) 489-4059

Date of Event: _____ Event Time: 5:00 pm – 9:00 pm

Renter's Name: _____ Phone: _____

Address: _____

Number of people attending: _____ (max: 40) Age Group of Attendees: _____

I hereby agree to the terms set forth in this rental contract and agree to be held financially **responsible for clean up**, repair and/or maintenance required due to my event. I am also responsible for any noncompliant behavior of my guest.

Renter signature: _____ Date: _____

Please remember under no circumstance may the pool gates be left open.

Party host must be prepared to let each guest in/out, setup and clean-up without propping open the gate.

Failure to clean up after party could result in a \$50 fee and/or loss of rental privileges.

Failure to show-up for a reservation will result in loss of rental fee.

Severe weather or ≥ 5 day notice are the only valid reasons to cancel.